

OHSTT SOLID WASTE COMMITTEE MEETING

Date: February 26, 2015 ...Time: 7 PM...Place: Owls Head Town Office

1. Call To Order: 7:03 pm....present: Bruce Colson (OH)as Chair, Skip Connell (ST), Vice Chair, Peter Lammert (T) as Treasurer, Dianne Darling (ST), Dave Matthews (OH), Ron Porter (T), Paul Gibbons Atty

2. Recognize Guest: None

3. Public Comments for Items Not On the Agenda: None

OLD BUSINESS

4. Discuss response from Pine Tree on Valley Bill. They are not willing to pay the bill

5. Vote to have 2014 audit done by Mindy Cyr: Maine Municipal Audit Services PA
Dave 1st, Dianne 2nd All approved

6. Personnel Manual: Dave has read and thinks template is great. He suggests we look at it closely at the next meeting.

7. Ops Manual: Dave offered it and Paul thought it worked at a living document. Bruce would like to see new ops manual in the office @ transfer station asap

Motion to accept: Dave 1st, Dianne 2nd, all approved

Dave will send Paul a copy for Bill Butler to review.

NEW BUSINESS

8. and 9. Peter's observations and discussion of board members making inspections (observations) and managing the facility: Emails from Peter and Paul attached to original minutes (copies available on request). Peter had lengthy explanation of his observations of point in emails including lack of shoveling. Also talked about helping Pine Tree on a day transfer station was closed and he happened to drive by. Bruce felt that as soon as Peter started helping Pine Tree it became more than an observation.

There was a conversation about having forms for people who get hurt and the need to train staff to help and write up incidents immediately. Conversation about approaching MEMIC to help with this training and getting documentation done.

Extended discussion of snow removal to keep facility safe. Bruce may be called upon to do some of the snow removal and that this would not be considered a conflict of interest. Motion to authorize calling Bruce in an emergency for safety issues: Peter 1st, Dianne 2nd, all approved.

Electrical issue and need for a new plug. Motion to contact Jim Carney to correct electrical connection and that this cost was correct to make the plug work. Dianne 1st, Skip 2nd, all approved.

10. Site manager's report: Brief, reported motor had been repaired and asked about weight restrictions for staff....report attached to original minutes and is available on request.

11. Bookkeeper's report: passed out financials, got Mindy's audit letter signed, reported on scheduled workman's comp audit the following Monday.

12. Warrant circulated and signed.

13. Correspondence: Paul spoke about Bill Butler. * got letter saying it was OK to wait on inspection issues until spring, *told him about Chip being the new site manager. Spoke about new container helping with lechate issues and reported that CES was coming to see the facility on Friday, Feb 27th at 2 pm. The goal for this meeting is to have CES agree to give us a plan plus the cost that will hold until a bond approval. He is also hoping to get the engineer to observe that doing extensive removal cited by Bill Butler would cause more harm by destroying the brook and wetlands. Trash noted by Butler has been there for many years and much has been incorporated into the growth.

14. Other business: Voted on minutes for 2-11-15 as amended Skip 1st, Peter 2nd, Dave abstained as he had left meeting early and all others approved.

15. **Approved signed? Do not seem to have other information on this, can anyone help?** Peter 1st, Dianne 2nd all approved

The next meetings were scheduled as follows: March 12th and 26th .

The meeting was adjourned at 9:30 pm with motion Skip 1st; Ron 2nd and all present approved.