

## OHSTT SOLID WASTE BOARD OF DIRECTORS MEETING

Date: June 9<sup>th</sup>, 2016 ...Time: 7:00 PM Place: Owls Head Town Office

1. **Call To Order:** 7:10 pm....present: Bruce Colson, Chair (OH), Skip Connell (ST), Peter Lammert (T), Dave Matthews (OH), and Paul Gibbons, Atty.

Dave agreed to be the recording secretary for the meeting. No objections.

2. **Guests:** none.

3. **Public Comments:** None

### OLD BUSINESS

4. **Minutes:** A motion was made to accept minutes as presented, Peter 1<sup>st</sup>, Bruce 2<sup>nd</sup>, all approved.

5. **Personnel Committee update:** The personnel committee met on June 2<sup>nd</sup>, 2016.

Dave reported:

A) One person was interviewed for the Bookkeeper/recording secretary. The personnel committee recommends hiring Heather-Rea Steeves at a rate of \$15/hr. All voted in favor.

B) Presented staff evaluations and recommended increases effective 6/13/15 as follows:  
Gary- \$11.71/hr  
Doug- \$11.87/hr  
Carley- \$11.05/hr

A short discussion ensued regarding whether we should make the raises retroactive to the beginning of the year. It was decided by consensus to not pay retroactive, but to instead monitor performance for the balance of the year and consider discretionary bonuses.

C) A discussion followed regarding the status of responses for the Facility Manager opening. There have been no responses. A motion was made to re-run the ads for the position. Peter 1<sup>st</sup>, Bruce 2<sup>nd</sup>, All in favor.

A presentation was made by Paul on the status of the contract with EcoMaine. Paul highlighted the areas currently in discussion including a two-way five-year renegotiation clause. Paul will keep the board apprised of progress being made.

Dave also informed the Board that the Town of Owls Head had set a special town meeting for June 20<sup>th</sup> at 7:00pm to consider the contract with EcoMaine for municipal Solid Waste (MSW) disposal after March 31<sup>st</sup>, 2018. The Selectmen agreed a special town meeting was needed in advance of the annual town meeting in August to give the Town of South Thomaston an opportunity to reconsider its vote to contract for MSW.

## **NEW BUSINESS**

### **6) Discussion on facility repairs-** Motion to table item 6

Dave 1<sup>st</sup>, Ron 2<sup>nd</sup>, All voted in favor

### **7) Site manager's report-** Reported by Skip

Skip reported that he is in communication with Doug on a regular basis regarding the operations at the facility. He reported that the kill switch on #3 was not working properly. A motion was made to engage an electrician to install new kill switches for an amount not to exceed \$500 without board approval.

Dave 1<sup>st</sup>, Peter 2<sup>nd</sup>; All voted in favor

Skip also reported there was an issue with the "honk if you need help" signs. There was a short discussion of where the signs should be located to be most effective. No action was taken.

There was a general discussion regarding staff absenteeism and how to handle. The matter was referred to the personnel committee.

There was report of an electrical problem with #3 on Saturday, 6/4. A call was placed to assist with it.

There was a general discussion regarding weights and compacting issues

### **8) Bookkeepers report-**

Bruce presented the draft audit for FY 2015. No action required at this time.

Warrants were presented for review. There was a short discussion regarding some items on the legal invoice

### **9) Sign warrants-** warrants were signed by all present.

### **10) Motion to approve signed warrants-** Peter 1<sup>st</sup>, Bruce 2<sup>nd</sup>, All voted in favor.

After a short discussion on the merits of the co-op owning a laptop for information processing, a motion was made to purchase a lap top computer required software in an amount not to exceed \$1,000 without board approval.

Dave 1<sup>st</sup>, Bruce 2<sup>nd</sup>, All voted in favor.

Dave will arrange for the lap-top purchase.

### **11) Correspondence:**

Dave informed the board that we received a Request for Separation Information form from the State for Chip. The form was completed and returned.

Dave also informed the board that the letters to the commercial (private) haulers were sent. Ron mentioned that he had received his and remitted a check in the amount of \$375 to Bruce.

### **12) Next meeting date was set for June 30<sup>th</sup>, 2016, 7:00pm at the Owls Head community building.**

There being no other business before the board, a motion was made to adjourn the meeting at 9:04pm.  
Dave 1<sup>st</sup>, Ron 2<sup>nd</sup>, All voted in favor

Respectfully submitted:  
Dave Matthews

