

The regular monthly meeting of the MSAD #5 Board of Directors was held on Thursday, December 13, 2007 in the Conference Room at the McLain Building. Present were: Kimberly Appleby, Chairman, David Matthews, Vice-Chairman; Jennifer Daniels, Ruth Hohfeld, James Kalloch, Esther Kilgour, Nancy Jeffers, Heather Jillson, Minda McVetty, Brian Messing, Julie Raye.

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Meeting called to order at 7:00PM. Pledge of allegiance was given. Adjustments to the agenda were made.

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Raye Moved/Daniels Seconded. That the minutes be voted on as a group. 11 FOR (1003). VOTED.

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McVetty Moved/Jeffers Seconded. Approval of the minutes for the regular meeting on November 8, 2007, Reorganization Meeting on November 15, 2007, and Special meeting on November 27, 2007. 11 FOR (1003). VOTED.

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PRESENTATIONS. 1) Anne Fensie, Assistant Adult and Community Education Director, gave the Board an overview and update on the adult education and community education programs. 2) Members of the RDHS Student Senate requested Board support for their presenting the "Every Fifteen Minutes" program this spring.

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Kilgour Moved/Kalloch Seconded. That the Board support the Student Senate's request to present the "Every Fifteen Minutes" program at RDHS this spring. 11 FOR (1003). VOTED.

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3) Peter Pfister, RDHS teacher, and members of the RDHS Outreach Club presented a proposal to go to the Ninth Ward in New Orleans over either February or April vacation to assist families with the rebuilding. A question and answer period followed. Chairman Appleby requested that if Board members have questions or concerns, to send them to her. NO ACTION.

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4) Administrators in attendance reported on events taking place in their buildings. NO ACTION.

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Jeffers Moved/Raye Seconded. That the Board rescind the letter of resignation from Shannon Parker. 11 FOR (1003). VOTED.

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Letter was received from students regarding the improvement in the school lunch offerings. NO ACTION.

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Jeffers Moved/Raye Seconded. Approval of the nomination of Anne Fensie as half-time Assistant Adult Education Director. 11 FOR (1003). VOTED.

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Kilgour Moved/McVetty Seconded. That the extra-curricular appointments be voted on as a group. 11 FOR (1003). VOTED.

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Kilgour Moved/Jeffers Seconded. Approval of the extra-curricular appointments, as presented, for the 2007-2008 school year. 11 FOR (1003). VOTED.

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Appointments are attached.

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SUPERINTENDENT'S REPORT. Superintendent reported on the following items which did not require Board action at this time: 1) Enrollment for November 2007 was 1,303 students in Grades K-12. 2) Many Flags is currently seeking endorsements from around the State for the project. A group will be meeting with the Governor to discuss the concept. 3) Elementary Foreign Languages. The District continues to support the concept, but ask the group to come back to the Curriculum Committee in January. 4) LD1932 was introduced in a legislative hearing. This will try and take care of the cost-shifting component in the consolidation issue. NO ACTION.

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CHAIR'S REPORT. Ms. Appleby reported that she attended the recent National Honor Society induction and congratulated the new members. NO ACTION.

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FINANCE COMMITTEE. David Matthews, Chair, reported on the budget meeting held prior to the Board meeting. The up-coming budget process was discussed. It is the Finance Committee's recommendation that the preparation of the 2008-2009 budget be handled by the Finance Committee and then presented to the Board as a whole. All sessions would be open and any member or member of the public is invited. Discussion followed. NO ACTION.

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CURRICULUM COMMITTEE. Minda McVetty, Chair, reported on a recent meeting held with the RDMS and RDHS math teachers. The Committee is currently gathering and compiling data from the feedback forms. The next meeting will be January 3, 2008. NO ACTION.

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BUILDINGS & GROUNDS COMMITTEE. Nancy Jeffers reported on a recent meeting. The discussion was the energy audit report from Siemens Corporation. Minutes were distributed. The next meeting will be January 3, 2008. NO ACTION.

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ACTIVITIES COMMITTEE. No report

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POLICY COMMITTEE. Jennifer Daniels, Chair, reported on a meeting to review changes to the two policies being brought forward for second reading. NO ACTION.

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LEGISLATIVE LIAISON. The Board Chair requested a volunteer to serve in this capacity. Any members interested should contact her. NO ACTION.

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REGION 8. Nancy Jeffers, Board representative, updated the Board on the Director's search. NO ACTION.

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PERSONNEL COMMITTEE. Julie Raye, Chair, reported on a meeting held to review job descriptions coming forth for first reading. Also the restructuring of adult education was reviewed. NO ACTION.

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REGIONAL SCHOOL UNIT. The plan has been submitted to the Department of Education, and the committee will be meeting again in January. NO ACTION.

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The Chair requested a volunteer to serve on the Knox-County Community Health Coalition Advisory Board. Woody Moore, School Health Coordinator, has requested a Board member to serve. Anyone interested should contact Mrs. Appleby. NO ACTION.

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Daniels Moved/Hohfeld Seconded. Approval, in second reading, of Policy IMBB – Exemption from Required Instruction. 11 FOR (1003). VOTED.

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Daniels Moved/Raye Seconded. Approval, in second reading, of Policy IGA – Curriculum Adoption and Implementation. 11 FOR (1003). VOTED.

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Raye Moved/Daniels Seconded. That the job descriptions presented be voted on as a group. 11 FOR (1003). VOTED.

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Raye Moved/Jillson Seconded. Acceptance of the following job descriptions in first reading:

Custodian

Bus Driver

Adult Education Director (half-time)

Assistant Adult Education Director (half-time)

11 FOR (1003). VOTED.

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The upcoming meeting schedule was discussed, and it was requested that the Board continue with the Thursday night format for Sub-Committees. NO ACTION.

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McVetty Moved/Daniels Seconded. That the meeting be adjourned. 11 FOR (1003). VOTED.

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Meeting adjourned at 8:50PM.

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Alan W. Pfeiffer, Secretary/MSAD #5 Board of Directors